



**JOB POSTING #171 Revised**  
**PLEASE POST**

**The City School District of Albany**  
**An Equal Employment/Affirmative Action Employer**  
**APSUE Employment Opportunity**

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**Date of Posting:** October 13, 2023

**Position(s):** Cooks (2)  
Monday – Friday

**Location(s):** Albany High School/Arbor Hill Elementary School

**Salary:** \$21,939.74

**Hours:** 30 hours per week

**Deadline for Applying:** Continuous until filled

**General Statement:**

Three years of experience in large scale cooking or any equivalent combination of experience and training and/or graduation from a regionally accredited or NYS registered two-year College with an Associate Degree in Food Service Administration, Dietetics or Nutrition and one year of experience in the preparation of food on a large scale; or any equivalent combination of training and experience.

**Responsibilities:**

All aspects of food preparation and serving for 500+ students, directly supervise 5-10 employees, working knowledge and compliance with all DOH regulations and National School Lunch/Breakfast Program requirements, superior customer service skills. Responsible for daily operations, food and supply inventory and ordering, accurate daily recordkeeping, quality control, safe food storage and handling, kitchen sanitation, equipment maintenance, cash handling, time records. Position requires heavy lifting.

**How to Apply**

E-mail: [humanresources@albany.k12.ny.us](mailto:humanresources@albany.k12.ny.us)  
Post: City School District of Albany  
Office of Human Resources  
1 Academy Park  
Albany, NY 12207

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