

CITY SCHOOL DISTRICT OF ALBANY

75 Watervliet Avenue, Albany, NY 12206

Phone (518) 475-6170

NON-PUBLIC SCHOOL/CHARTER SCHOOL ANNUAL TRANSPORTATION REQUEST FORM

MUST BE RETURNED TO CITY SCHOOL DISTRICT OF ALBANY TRANSPORTATION DEPT. BY **APRIL 1, 2016**

Please print!

Date ___/___/___

1 School Name _____

2 Student Name

_____ Last _____ First _____ M.I. _____

3 Home Address

House # _____ Street Name _____ Apt # _____
_____, New York 122_____
City _____ Zip Code _____

4 Grade _____

5 Home Phone # _____ -- _____

6 Birth Date ___/___/___
M D YR

7 Sex M or F
(Circle One)

8 Contact Information:
Parent(s) / Guardian:

CELL # _____

Mother's Last Name

Mother's First Name

Work Phone #

Father's Last Name

Father's First Name

Work Phone #

*****PLEASE NOTE*** Kdg. thru 6th grade receives yellow busing 7th - 12th grade use C.D.T.A. swiper**

9 Please schedule my child for transportation:

AM Only

PM Only

Both AM & PM

(Please check one of the above boxes)

Students may be picked up or dropped off at **APPROVED** child care locations if the request is received at the transportation department by **APRIL 1, 2016**. However, pick-up and/or drop-off must occur at the **SAME ADDRESS** for **all** five days of the week and be **within** district boundaries and also **1.5 MILES** or more from school attending.

AM Pick-up Address

House # _____ Street Name _____ NAME CHILDCARE PROVIDER _____

PM Drop-off Address

House # _____ Street Name _____ NAME CHILDCARE PROVIDER _____

Daycare Provider:

_____ Phone # _____

I have read and understand all of the information provided on this transportation request form. I certify that I am a resident of the City School District of Albany and am entitled to receive transportation services. I understand that this request is required to be turned in by **APRIL 1ST** of each year or within 30 days of establishing district residency.

Signature of Parent/Guardian

Date ___/___/___

District Use

Stamp Date Received

White - Transportation Copy

Yellow - Parent Copy

Pink - School Copy