



JOB POSTING #287
PLEASE POST

The City School District of Albany, New York
An Equal/Affirmative Action Employer
APSAA Employment Opportunity

Date of Posting: April 6, 2017

Position(s): Assistant Principal

Locations(s): Thomas O'Brien Academy of Science and Technology

Requirement(s): New York State SAS/SDA or SBL Certification

Salary: Competitive, per contract

Deadline for Applying: April 20, 2017

General Statement:

- Minimum five years (5) teaching experience
- Urban school experience preferred
- Demonstrated success in administration, supervisory and/or school based leadership positions

Responsibilities:

- Provides instructional leadership to staff including: academic and curriculum planning, review and implementation; and professional development
- Responsible for building administration and the safety and welfare of both students and staff
- Interacts with students to encourage the highest level of performance
- Manages all building staff personnel
- Resolves staff problems and provides support to teachers
- Provides general supervision to students
- Supervises extra-curricular activities
- Evaluates performance of teachers, programs and staff
- Provides in-service training to teacher as needed
- Maintains clear focus on continuous academic improvement process
- Prepares the school budget
- Maintains relations with parents, parent group, school volunteers and outside agencies
- Provide general support to building administrator
- Manages administrative team, instructional and civil service staff
- Responsible for the overall direction, coordination and evaluation of all units

- Other duties as assigned

All applications will be accepted through OLAS

<https://www.pnwbooces.org/TeacherApplication/>

City School District of Albany
Office of Human Resources
Academy Park
Albany, New York 12207

The City School District of Albany, New York, does not discriminate on the basis of Age, Race, Color, National Origin, Sex, Sexual Orientation, Disability or Marital Status in Employment or any of the educational programs and activities which it offers or operates, as it is required to do by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the New York State Human Rights Laws.