



JOB POSTING #4
PLEASE POST

The City School District of Albany, New York
An equal/affirmative action employer
APSAA Employment Opportunity

<u>Date of Posting:</u>	July 10, 2017
<u>Position(s):</u>	Elementary Principal – Anticipated
<u>Location(s):</u>	Albany School of Humanities
<u>Requirements:</u>	New York State SAS/SBL or SDA Certification
<u>Salary:</u>	Competitive, per Contract
<u>Deadline for applying:</u>	July 24, 2017
<u>Effective Date:</u>	August 2017

General Statement:

Minimum five years teaching experience, urban school experience preferred. Demonstrated success in Administration, supervisory and/or school based leadership positions. Manages administrative team, instructional and civil service staff. Is responsible for the overall direction, coordination and evaluation of all units.

Responsibilities:

- Provides instructional leadership to staff including: academic and curriculum planning, review and implementation, and professional development.
- Responsible for the safety and welfare of both students and staff.
- Interacts with students to encourage each individual to perform at their highest level.
- Manages all building staff personnel.
- Resolves staff problems and provides support to teachers.
- Provides general supervision to students. Supervises extra-curricular activities.
- Evaluates performance of teachers, programs and staff.
- Provides professional development to teachers as needed.
- Maintains clear focus on continuous academic improvement process.
- Prepares the school budget.
- Maintains relations with parents, parent group, school volunteers and outside agencies.

All applications will be accepted through OLAS

<https://www.pnwboces.org/TeacherApplication/>

Email: humanresources@albany.k12.ny.us

City School District of Albany

Office of Human Resources

Academy Park

Albany, New York 12207

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