



JOB POSTING #336 – Revised
PLEASE POST

The City School District of Albany, New York
An Equal/Affirmative Action Employer
APSAA Employment Opportunity

<u>Date of Posting:</u>	July 10, 2017
<u>Position(s):</u>	Secondary STEM Instructional Supervisor (Focus on 6-12 Math & Science Instructional Programs)
<u>Locations(s):</u>	District Wide
<u>Qualifications(s):</u>	New York State SDA or SDL Certification Minimum five years (5) teaching experience Math or Science certification, math preferred Urban school experience preferred
<u>Salary:</u>	Per APSAA contract
<u>Work Year:</u>	12 month position
<u>Deadline for Applying:</u>	July 24, 2017
<u>Effective Date:</u>	July 2017

General Statement:

This is an administrative position for an individual with demonstrated success in an administrative, supervisory, and/or school-based leadership role. The successful individual will be responsible for the supervision and coordination of the STEM (primarily math and science) curricular areas in grades 6-12. This includes monitoring curriculum, instruction, assessment, AIS, staff development and supporting the integration of these content areas for a STEM focus.

Responsibilities:

- Supervises classroom instruction and evaluates teaching performance in math and science in partnership with building leadership
- Provides coaching and modeling to math and science teachers in order to support instructional best practices and ensure implementation of the curriculum in the classroom
- Distributes data to teachers and administrators in a timely manner, and assists in the analysis of the data to make connections to the instructional program and curriculum for the purpose of improving academic achievement

- Provides support and training to building principals to ensure that they understand and can monitor the instructional non-negotiables for 6-12 math and science
- Works collaboratively with other district Instructional Supervisors to provide a consistent approach, communication, and training to staff
- Coordinates and evaluates the curriculum and instructional program and makes appropriate revisions when necessary in the math and science content areas
- Plans, organizes, and presides over Building Curriculum Team Leaders (BCTL) at the middle schools and high school, including the organization of department meetings
- Leads the secondary math and science department meetings in collaboration with building leadership and BCTLs
- Supervises secondary math coaches
- Sits on the Curriculum Coordinating Council, the AHS BCTL Committee, the AHS School Improvement Team committee, and other committees, as assigned
- Provides oversight of all related testing in conjunction with building administrators and District Assessment Supervisor
- Formulates and implements professional development activities which address math and science curriculum and instructional needs, as well as the integration of a STEM focus
- Serves as the District Chemical Hygiene Officer and all duties therein
- Assists the Human Resources Administrator and building leaders in interviewing prospective teachers in math and science content areas
- Supervises and coordinates the ordering and utilization of instructional materials in math and science
- Reports to the Director of Curriculum & Instruction

All applications will be accepted through OLAS

<https://www.pnwbooces.org/TeacherApplication/>

City School District of Albany
Office of Human Resources
Academy Park
Albany, New York 12207

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