



**JOB POSTING #140**  
**PLEASE POST**

**The City School District of Albany, New York**  
**An equal/affirmative action employer**  
**APSAA Employment Opportunity**

<b><u>Date of Posting:</u></b>	May 22, 2019
<b><u>Position(s):</u></b>	Instructional Supervisor Science/STEM Initiatives (6-12)
<b><u>Location(s):</u></b>	District Wide
<b><u>Salary:</u></b>	Competitive per contract
<b><u>Requirements:</u></b>	NYS SDA or SDL Certification
<b><u>Preferred Qualifications:</u></b>	Minimum five years (5) teaching experience Science certification Urban school experience
<b><u>Deadline for Applying:</u></b>	June 6, 2019, 4:00 pm

**Distinguishing Features of the Class:**

This is an Administrative position for an individual with demonstrated success in an Administrative, Supervisory, and/or school-based leadership role. The successful individual will be responsible for the supervision and coordination of the Science curricular areas and STEM initiatives in grades 6-12. This includes monitoring curriculum, instruction, assessment, and staff development. Additionally, this individual will play a key role in all district-wide Secondary STEM initiatives.

**Essential Duties and Responsibilities:**

- Supervises Science classroom instruction, common planning meetings, and evaluates teaching performance in partnership with building leadership
- Provides coaching and modeling to science teachers in order to support instructional best practices and ensure implementation of the curriculum in the classroom
- Distributes data to teachers and administrators in a timely manner, and assists in the analysis of the data to make connections to the instructional program and curriculum for the purpose of improving academic achievement

- Works collaboratively with all instructional supervisors and building principals to support a consistent vision and mission for curriculum development and implementation
- Coordinates and evaluates the curriculum and instructional program and makes appropriate revisions when necessary in the science content areas
- Works collaboratively with Elementary STEM Supervisor to develop, implement and monitor a vertical articulation in Science
- Works collaboratively with Elementary STEM Supervisor, Secondary Math Supervisor and Technology Supervisor to develop interdisciplinary STEM programs and projects
- Plans, organizes and presides over Building Curriculum Team Leader (BCTL) at the high school, including the organization of Science department meetings
- Plans, improves and oversees Science testing programs in partnership with building leaders and the testing office
- Formulates and implements professional development activities which address science curriculum and instructional needs, as well as STEM initiatives
- Supervises and coordinates the adoption, ordering and utilization of instructional materials
- Sits on the AHS Scheduling Committee with master scheduling responsibilities that include: reviews section enrollment to develop draft schedules for the content area; develops draft schedule for Common Planning Time for the science content area
- Sits on the Curriculum Coordinating Council, the AHS BCTL Committee, the AHS School Improvement Team committee, Student Achievement Services, and other committees
- Serves as the District Chemical Hygiene Officer and all duties therein
- Assists the Human Resources Administrator and building leaders in interviewing prospective teachers in the science content areas
- Reports to Director of Curriculum & Instruction
- Other duties, as assigned

**Qualifications:**

- Minimum five years of successful teaching experience
- Science certification
- Demonstrated ability to function as an instructional leader with the skills necessary to assist in the selection and organization of staff for an optimum instructional program
- Demonstrated ability to provide dynamic leadership in setting high expectations for staff and students
- Experience in urban education

**All applications will be accepted through OLAS:**

<https://www.pnwbores.org/TeacherApplication/>

City School District of Albany  
Office of Human Resources  
Academy Park  
Albany, New York 12207

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