



JOB POSTING #151
PLEASE POST

The City School District of Albany, New York
An Equal/Affirmative Action Employer
APSAA Employment Opportunity

<u>Date of Posting:</u>	June 7, 2019
<u>Position(s):</u>	Assistant Director for Special Education
<u>Locations(s):</u>	Harriet Gibbons
<u>Requirement(s):</u>	New York State SDA or SDL Certification
<u>Salary:</u>	Competitive, per APSAA contract
<u>Deadline for Applying:</u>	June 21, 2019, 4:00 pm

General Statement:

- A Master's degree plus five years of classroom experience and previous administrative experience

Responsibilities:

- Provide leadership for and direct special education services for all students
- Direct and monitor the Individual Education Plan (IEP) and 504 processes
- Coordinate the selection of curriculum for special education students that is aligned with State and District expectations
- Coordinate special education services with various other agencies and with public schools
- Coordinate and facilitate staff meetings for District special education staff
- Direct the implementation of State and Federal legislation related to special education and ensure compliance
- Direct and monitor special education budgets
- Support principals in implementing special education programs and services
- Coordinate and facilitate staff meetings for District special education staff
- Other duties as assigned

All applications will be accepted through OLAS

<https://www.pnwbooces.org/TeacherApplication/>

Email: humanresources@albany.k12.ny.us

City School District of Albany

Office of Human Resources

Academy Park

Albany, New York 12207

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