



PROFESSIONAL APPLICATION

Date _____

For what position are you applying?

Date available for employment

Social Security Number

Phone Number

PERSONAL INFORMATION

(Please Print) Last Name

First Name

Middle Initial

Present Address

City

State

Zip

Permanent Address (or last previous address)

Are you a citizen of the United States?

Yes

No

If not, have you filed a Declaration of Intent?

Yes

No

Have you ever been convicted of a felony?

Yes

No

Misdemeanor? Yes No

Are you serving in the US Armed Forces?

Yes

No

Please indicate any special accommodations required for you to perform the duties for the position for which you have applied.

CERTIFICATION INFORMATION

Do you presently hold a valid New York State certificate for the position for which you are applying? Yes No

Certification Area:

TYPE

DATE ISSUED/EXPIRES

CERTIFICATION NUMBER

Initial

_____/____/____

Professional

_____/____/____

Provisional

_____/____/____

Permanent

_____/____/____

List other certificates you hold:

RETIREMENT:

If you are a member of the New York State Teacher's Retirement System, list your number _____

EDUCATION AND PROFESSIONAL TRAINING

	School Name/Location	Dates Attended Month/Year From/To	Degree or Diploma	Date of Completion	Total Credits	Major Subject Credits	Minor Subject Credits
High School							
College/s							
Graduate School/s							
Other Sessions/Programs							

What was your College Major?

Minor?

NOTE: Official transcripts will be required to verify salary schedule placement. However, for the purpose of evaluating your candidacy, copies of the transcripts should be received with this application.

EDUCATIONAL EXPERIENCE — Please list your most recent experiences first.

Dates From/To	School Name/ Location	Title, Nature of Work Subject, Grade Level	Total Years	

STUDENT TEACHING — If fewer than three (3) years of regular full time employment, include student teaching experience here.

DATES	School Name/Location	Subject or Grade Level	Supervising Teacher

If presently employed, why do you wish to leave your present position?

Have you ever been dismissed from a position? If so, please explain:

