

PURCHASING EXHIBIT

Methods Of Competition To Be Used For Non-Bid Procurements

| | Verbal Quotes | | | Written Quotes | | RFP* | Other |
|---|---------------|---|-------------|----------------|-------------|------|-------|
| | 0 | 3 | More Than 3 | 3 | More Than 3 | | |
| Purchase Contracts up to \$20,000 | | | | | | | |
| Under \$1,000 | x | | | | | | |
| \$1,001 - \$2,500 | | X | | | | | |
| \$2,501 - \$20,000 | | | | X | | | |
| | | | | | | | |
| | | | | | | | |
| Public Work Contracts Up To \$20,000 | | | | | | | |
| Under \$5,000 | x | | | | | | |
| \$5,001 - \$10,000 | | X | | | | | |
| | | | | | | | |
| \$10,001 - \$35,000 | | | | X | | | |
| Emergencies | | | | | | | x |
| Insurance | | | | | x | | |
| Professional Services Under \$10,000 \$10,001 - \$20,000 \$20,001 and over | X | X | | | | X | |
| Leases of Personal Property | | | | | | | x |
| Second-Hand Equipment from Other Governments | | | | | | | x |
| Certain Food & Milk Purchases | | | | | | | x |
| Sole Source (For example, patented or monopoly item) | | | | | | | x |

*RFP: Request for Proposal

Adoption date: