



2019-2020

Budget Draft Dated: 3/07/19

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# Agenda



- ✓ Mission, Vision, and Goals
- ✓ Budget Calendar
- ✓ Stakeholder Expectations
- ✓ Budget Priorities
- ✓ Budget Changes as of 3/7/2019
- ✓ Mandates and Essential Items
- ✓ Academic Plan
- ✓ Reserves and Fund Balance
- ✓ Tax Cap
- ✓ Next Steps and Discussion

# Mission, Vision and Goals

## Vision Statement

The City School District of Albany will be a district of excellence with caring relationships and engaging learning experiences that provide equitable opportunities for all students to reach their potential.

## Mission Statement

We will work in partnership with our diverse community to engage every learner in a robust educational program designed to provide the knowledge and skills necessary for success.

## Goals

Increase **student achievement**  
Enhance the **delivery of quality instruction**  
Build our **leadership capacity**  
**Empower families**  
**Partner with our diverse community**

# Budget Calendar

March 21	Board Meeting (Discussion on 3/7/19 Budget Draft)
April 4	Board Meeting (4/4/19 Budget Draft)
April 16	Board Meeting and Budget Adoption (if not adopted on April 4 <sup>th</sup> )
May 9	Budget Hearing
May 10	Budget Newsletter Mailing
May 21	Budget Vote Day



# Stakeholder Expectations

- Provide rich academic programming for all students at all levels
- Maintain current programs, services, and staffing
- Add in what is necessary to perform mandates and enhance existing programs and services
- Provide comprehensive academic intervention services and student supports beyond academic (traditional social services)
- Fill in gaps in resources identified by staff
- Annually add in new programs, services, and supports
- Don't raise taxes

# 2019-20 Budget Priorities

The budget development process focuses upon:

- Alignment with District mission, vision, and goals
- Review and evaluation of current resource allocations
- Addressing new and existing mandates
- Continuing existing programs and services
  - Identifying resources necessary to address changes in enrollment
  - Identifying other essential items deemed necessary to continue programming
- Evaluating staffing positions coming off grant funding
- School improvement initiatives outlined in the *Academic Plan*



# Changes Since Budget Discussion 2/14/19

## Expenditure Adjustments from 2/14/19 Budget Update to 3/7/19 Draft

Description	Dollar Impact	Tax Levy Impact
<b>Reductions:</b>		
Salary and Benefits (due to staff transition)	(118,829)	-0.10%
Health Insurance	(143,363)	-0.12%
Ombuds Monitoring	(109,800)	-0.10%
<b>Additions:</b>		
High School Summer School	282,793	0.24%
<b>Total</b>	\$ (89,199)	-0.08%

# Changes Since Budget Discussion 2/14/19

## Revenue Adjustments from 2/14/19 Budget Update to 3/7/19 Draft

Description	Dollar Impact	Tax Levy Impact
Medicare Part D Reimbursement	175,000	0.15%
Payments In Lieu of Taxes (PILOTS)	469,000	0.41%
<b>Total</b>	<b>\$ 644,000</b>	<b>0.56%</b>



# Budget Summary Before Mandates and Essential Items

BUDGET DRAFT: Reconciliation from 2/14/19 to 3/7/19 Before Mandates and Essential Items	2018-19 Budget	2019-20 Budget	Dollar Change	Percent Change	Change in Tax Levy
Revenues	\$249,447,555	\$ 255,084,841	\$ 5,637,286	2.26%	
Expenses	249,447,555	259,511,574	10,064,019	4.03%	
<b>Projected Deficit</b>	<b>-</b>	<b>\$ 4,426,733</b>			<b>3.83%</b>

# Mandates Requiring Additional Resources

<b>New Spending Required for Mandates NOT included in Base Budget 3/07/19</b>	<b>Location</b>	<b>FTE</b>	<b>Cost</b>	<b>Tax Levy Impact</b>
Science Teacher	AIC	0.40	\$ 33,400	0.03%
Science Teacher	Hackett	0.40	33,400	0.03%
Science Teacher	Myers	0.40	33,400	0.03%
Expanded Voting Times	District-Wide		15,000	0.01%
Registered Nurse	District-Wide	1.00	69,500	0.06%
Special Education Teacher	Elementary	2.00	167,000	0.14%
Teaching Assistant (Spec. Ed./504)	Elementary	5.00	240,000	0.21%
Private School Tuition (Spec. Ed.)	District-Wide		285,000	0.25%
BOCES Tuition (Spec. Ed.)	District-Wide		430,000	0.37%
Special Education Supplies (off grants)	District-Wide		190,000	0.16%
<b>Total</b>		<b>9.20</b>	<b>\$ 1,496,700</b>	<b>1.30%</b>

No changes since 2/14/2019.



# Essential Items Requiring Additional Resources

Essential Items NOT included in 3/07/19 Base Budget	Location	FTE	Cost	Tax Levy Impact
Staffing (coming off grants)	District-Wide	0.45	71,037	0.06%
Cleaner - 4 hour	Del./Mont.	2.00	42,000	0.04%
Custodian (start 1/2020)	AHS Addition	1.00	34,500	0.03%
Cleaner - 8 hour (start 1/2020)	AHS Addition	4.00	117,600	0.10%
Maintenance Worker	AHS Grounds	1.00	61,500	0.05%
Hall Monitors (start 1/2020)	AHS Addition	10.00	290,000	0.25%
Transportation Clerk Typist	Trans. Dept.	1.00	48,000	0.04%
Transportation Field Trips			10,000	0.01%
System Administrator	Tech Dept.	1.00	105,000	0.09%
<b>Total</b>		<b>20.45</b>	<b>\$ 779,637</b>	<b>0.67%</b>

Reduced by \$8,400 since 2/14/2019. iPads for Physical Education teachers will be purchased out of this year's supply budget.

# Budget Draft 3/7/19

Base Budget After Inclusion of Mandated and Essential Items	2018-19 Budget	2019-20 Budget	Dollar Increase	Percent Change	Tax Levy Increase
Revenues	\$ 249,447,555	\$ 255,084,841	\$ 5,637,286	2.26%	
Expenses	249,447,555	261,787,911	12,340,356	4.95%	
<b>Projected Deficit</b>	-	<b>\$ 6,703,070</b>			<b>5.80%</b>

- These numbers are before adding in any school improvement items from the *Academic Plan*
- The tax cap for 2019-20 for the CSDA is 2.877%



# What If?

If the District increased the tax levy by the tax cap amount and took the reductions from modifying the placement of elementary students at North Albany in the fall of 2019, then the residual budget deficit for 2019-20 would be as follows:

Budget as of 3/7/2019 After Inclusion of Mandated and Essential Items	2019-20 Budget	Tax Levy Impact
Revenues	\$ 255,084,841	
Expenses	261,787,911	
<b>Projected Deficit</b>	<b>\$ 6,703,070</b>	<b>5.80%</b>
Increase Tax Levy by Tax Cap 2.87%	(3,320,000)	
Reductions in Staffing 2019-20 Enrollment	(1,666,500)	
<b>Remaining Deficit</b>	<b>\$ 1,716,570</b>	<b>1.49%</b>

The remaining deficit would need to be closed by any of the following, or combination of the following: additional State-aid, additional budget reductions, or tax levy increase.

# Academic Plan Continued Phase-In

## The Themes of the Plan:

- Instructional Program
- Social-Emotional
- School Improvement
- College and Career
- Safety & Security
- Operational Support

## Recommended Options:

- Option A: \$4.5 million
- Option B: \$1.6 million
- Option C: \$ 955,000

The *Academic Plan* and detailed description of items included in the various options will be presented at a future meeting.



# Reserves and Fund Balance

## **Reserves:**

- Funds set aside to meet expected future payments, or set aside for a specific purpose.
- This tool can be used to help smooth out spikes in the annual budget and in the property tax levy.
- *“The practice of planning ahead and systematically saving for capital acquisitions and other contingencies is considered prudent management.”*  
(Local Government Management Guide: Reserve Funds, The Office of the NYS Comptroller.)

## **Fund Balance:**

- The total accumulation of revenues minus expenditures since the inception of the school district, less any withdrawals.
- Fund Balance is equivalent to your lifetime savings.

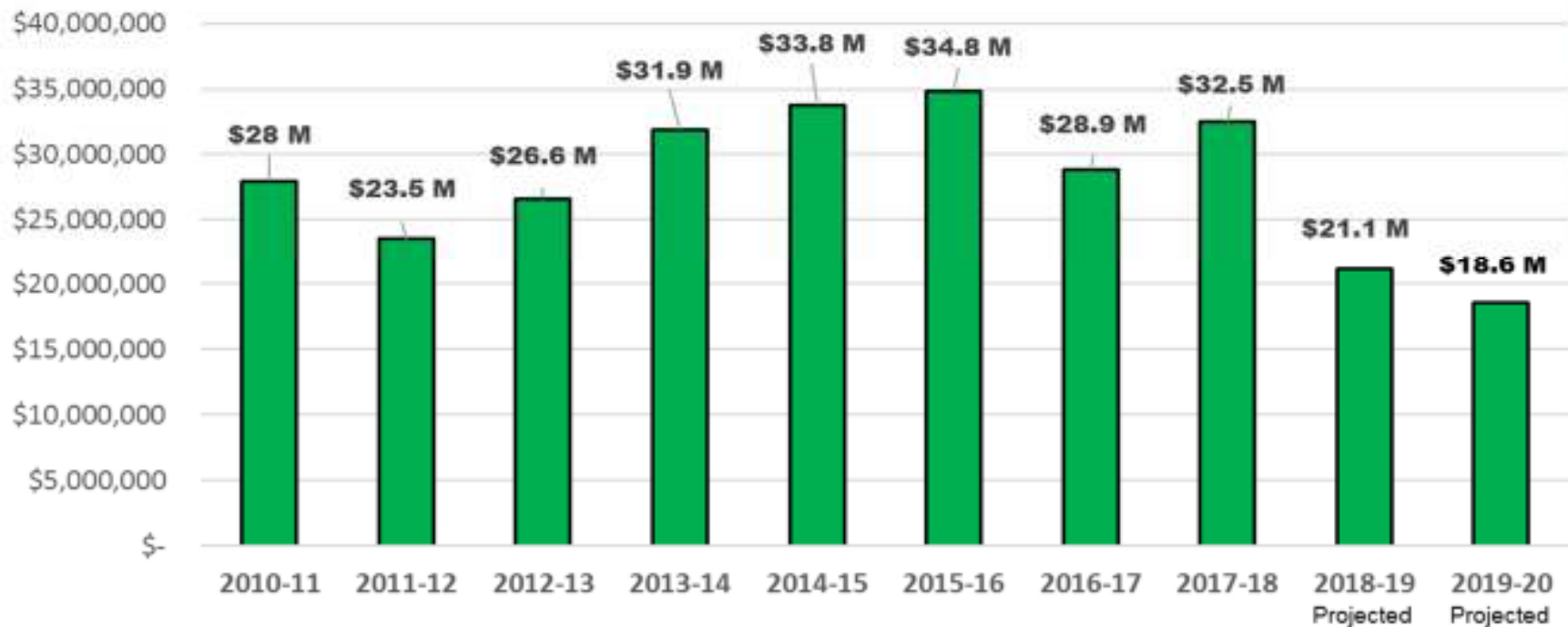
## 2019-20 Budget Planned Use of Reserves and Fund Balance

Projected Use of Resources	Budgeted 2018-19	Projected 2019-20	Dollar Change
Appropriated Fund Balance	\$ 4,800,000	\$5,000,000	\$ 200,000
Debt Reserve	531,121	775,000	243,879
Workers' Compensation Reserve	170,000	-	(170,000)
Tax Certiorari Reserve	500,000	500,000	-
Unemployment Reserve	41,567	-	(41,567)
Totals	\$ 6,042,688	\$6,275,000	\$ 232,312



# 2019-20 Budget Planned Use of Reserves and Fund Balance

Unassigned Fund Balance and Reserves



# 2019-20 Tax Cap Calculation

The tax cap simply determines the number of votes needed to pass a school budget.

- If a school district increases the taxes less than or equal to the tax cap, then only a simple majority (50% plus 1 vote) of votes are needed to pass the budget.
- If a school district increases the taxes above the tax cap, then a super majority (60%) of votes are needed to pass the budget.

**The tax cap is 2.877% for the 2019-20 fiscal year.** This would allow for a tax increase of up to \$ 3,322,910 with a simple majority of positive votes.



# Next Steps and Discussion

## Next Steps for Staff

- ✓ Continue following the State-aid developments
- ✓ Continue reviewing revenue and expenditure projections
- ✓ Develop some preliminary plans for budget cuts
- ✓ Incorporate feedback on the budget and Academic Plan

## Questions and Comments

