



**JOB POSTING #115**  
**PLEASE POST**

**The City School District of Albany, New York**  
**An Equal/Affirmative Action Employer**  
**APSTA Employment Opportunity**

**Date of Posting:** November 22, 2017

**Position(s):** Teacher on Special Assignment (.4 release time)

**Salary:** \$37.50 per hour, 20 hours per week

**Location(s):** AHS – Department of Health, Physical Education & Athletics

**Deadline for Applying:** December 6, 2017

**Qualifications:**

- NYS Physical Education Teacher certification
- NYS Administrative certification preferred
- Minimum of 5 years interscholastic coaching experience
- Prior successful teaching experience
- Internal candidates only

**Responsibilities:**

- Coordinate the busing schedules for away contests
- Coordinate the busing schedules for shuttling students to district venues for practices
- Coordinate the staffing of supervisors of home contests
- Assist in supervising the support staff for home contests
- Confirm officials for all home contests, verifying times and locations of each game
- Confirm police for home contests when applicable
- Evaluate the interscholastic program and make recommendations to the Director of HPEA
- Assist with the coordination of facilities and venues
- Assist with the orientation of the coaching staff for the 3 sport seasons
- Attend practices and competitions as directed by the Director of HPEA
- Accepts and performs other work/duties as assigned by the Director of HPEA

**Send a cover letter and resume to:**

E-mail: [humanresources@albany.k12.ny.us](mailto:humanresources@albany.k12.ny.us)

City School District of Albany  
Office of Human Resources  
1 Academy Park

Albany, N.Y. 12207

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