



**JOB POSTING #5**  
**PLEASE POST**

**The City School District of Albany, New York**  
**An equal/affirmative action employer**  
**APSTA Employment Opportunity**

**Date of Posting:** July 11, 2017

**Position(s):** School Improvement Manager (SIM)

**Location(s):** William S. Hackett Middle School

**Salary:** Per APSTA contract

**Deadline for Applying:** Continuous until filled

**Qualifications:**

- Education related Master's degree or higher
- New York State SAS/SBL or SDA/SDL certification preferred

**Primary Responsibilities:**

- Assist Principals, supervisors, and faculty and staff with assessing school needs and services, instructional programs and strategies, and implementing an effective curriculum and method for improving instruction to ensure that all students learn to their highest potential
- Work on the development, implementation, and evaluation of the School Comprehensive Education Plan (SCEP), and other school projects and committees
- Review and analyze all student achievement data, and use the results to assist principals, department supervisors and teachers to improve and develop students' achievement reports as needed
- Facilitate the Data Review process to identify areas that impede students' academic growth
- Provide follow-up to principals, leadership teams and teachers that are designed to ensure effective implementation of district/school learning goals.
- Other duties may be assigned

**All applications will be accepted through OLAS**  
**<https://www.pnwbores.org/TeacherApplication>**

Email: [humanresources@albany.k12.ny.us](mailto:humanresources@albany.k12.ny.us)  
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Academy Park  
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