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**JOB POSTING #146**  
**PLEASE POST**

**The City School district of Albany, New York**  
**An equal /affirmative action employer**  
**APSTA employment opportunity**

**Date of Posting:** October 26, 2018

**Position(s):** **APEX Teachers:**

- English (2)
- Mathematics (2)
- Social Studies (2)

**Location(s):** Albany High School

**Requirements:** Valid NYS Teacher Certification  
Internal candidates only; part time, after school

**Salary:** Hourly per contract

**Deadline for Applying:** Continuous until filled

**General Duties:**

- Monitors and works with students in the Online Success Program, utilizing APEX Learning and other online learning tools to help students meet online learning objectives.
- Flexible hours to include weekdays from 3pm – 5pm and Saturday from 9am – 1pm.
- Works closely with APEX Coordinator to develop intervention and success strategies for successful completion of APEX courses.
- Monitor, Assess, and develop individual student plans when the need arises.
- Work with the Technology department to ensure sufficient technology resources allocated for the program.
- Manage Extended Learning Opportunity Program sites for APEX including Saturday and Senior Academies
- Manage the flow of students, grades and equipment in and out of APEX system.
- Coordinate the alignment of Units of Study with City School District of Albany.
- Follow best practice guidelines for administering and delivering a digital curriculum.

**Send a cover letter, resume and application to:**

Email: [humanresources@albany.k12.ny.us](mailto:humanresources@albany.k12.ny.us)

City school District of Albany  
Office of Human Resources  
Academy Park  
Albany, NY 12207

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