



---

## **JOB POSTING #290**

### **PLEASE POST**

**The City School District of Albany, New York**  
**An Equal /Affirmative Action Employer**  
**APSUE Employment Opportunity**

**Date of Posting:** February 19, 2019

**Position(s):** 12-Month Clerk Typist  
Monday – Friday

**Location(s):** Edmond J. O’Neal Middle School of Excellence

**Requirements:** Transfer or Appropriate Civil Service Exam  
*For a Civil Service test application and study guide contact:*  
*City of Albany Civil Service*  
*24 Eagle Street, Room 301*  
*Albany, NY 12207*

**Salary:** \$28,527.33

**Deadline for Applying:** Continuous Until Filled

**Send a cover letter and resume to:**

[humanresources@albany.k12.ny.us](mailto:humanresources@albany.k12.ny.us)

City School District of Albany  
Office of Human Resources  
1 Academy Park  
Albany, NY 12207

The City School District of Albany, New York, does not discriminate on the basis of Age, Race, Color, National Origin, Sex, Sexual Orientation, Disability or Marital Status in Employment or any of the educational programs and activities which it offers or operates, as it is required to do by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the New York State Human Rights Laws.