



City School District of Albany

Tony Clement Center for Education

Sophia Newell, Principal

Teresa Adalian, Assistant Principal

395 Elk Street, Albany, NY 12206 • Phone: (518) 475-6525 • Fax: (518) 475-6527

October 31, 2017

Dear Families:

Students at the Tony Clement Center for Education will have two additional days off during November so that we can provide important learning opportunities for staff that will allow our school to better serve your children.

Clement students will be off **Monday, Nov. 6** and **Tuesday, Nov. 21** in addition to our previously scheduled days off to allow additional professional development for our staff in Therapeutic Crisis Intervention for Schools (TCIS). We believe this training to be critical in addressing our students' needs.

Here is the updated schedule of days off for Clement students during November:

- **Monday, Nov. 6** – No school for Clement students (training for Clement staff)
- **Tuesday, Nov. 7** – No school for all district students (training for all district staff)
- **Friday, Nov. 10** – No school for all district students (Veterans Day)
- **Tuesday, Nov. 21** – No school for Clement students (training for Clement staff)
- **Wednesday, Nov. 22** – No school for all district students (parent-teacher conferences)
- **Thursday-Friday, Nov. 23-24** – No school for all district students (Thanksgiving Recess)

The Clement Center is committed to being responsive to the needs of all of our students, and our district has a long history of TCIS training. TCIS assists with preventing crises from occurring; de-escalating potential crises; effectively managing acute crises; reducing potential and actual injury to children and staff; learning constructive ways to handle stressful situations; and developing a learning circle within the organization. Please visit <http://rccp.cornell.edu/tci/tci-1system.html> to read more about the benefits of TCIS training.

We appreciate your support with this valuable work as we continue to create a supportive and effective learning environment and culture at the Clement Center. Please feel free to contact me with any questions or concerns.

Sincerely,

Sophia Newell
Principal