



JOB POSTING #97 - Revised
PLEASE POST

The City School District of Albany, New York
An Equal/Affirmative Action Employer
APSUE Employment Opportunity

Date of Posting: November 30, 2017

Position(s): Cleaner, 4-Hour – 2nd Shift

Location(s): Sheridan Preparatory Academy

Salary: \$16,293.67 plus 5% night shift differential
(No Health Insurance)

Deadline for Applying: December 14, 2017

Basic Functions:

- Performs routine building cleaning duties and does related work as required. Ability to acquire a basic knowledge of light building cleaning methods, materials and equipment. Ability to follow simple oral and written directions. Ability to get along well with others, thoroughness, cleanliness, good physical condition.

Responsibilities:

- This is work requires effective performance of simple cleaning tasks in a school building. The work of employees in this class involves the thorough execution of repetitive cleaning tasks, which follow a well-established routine.
 - Dusts, cleans and polishes chairs, tables, desks and other furniture in a school building
 - Sweeps and washes school floors, walls and hallways
 - Gathers and disposes of refuse from class, office and bathroom wastepaper containers
 - Washes and cleans chalkboard ledges, blackboards, walls, windows, floors, desk, tables and bookshelves in classrooms
 - Cleans and washes bathroom floors, sinks, walls, toilets and mirrors. Replenishes soap, paper towel dispensers, and toilet paper if necessary
 - Sanitizes drinking fountains
 - Cleans faculty lounges, offices and vacuum rugs

Send a cover letter, resume and application to:

Email: humanresources@albany.k12.ny.us

City School District of Albany
Office of Human Resources
1 Academy Park
Albany, N.Y. 12207

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